

**NATIONAL INSTITUTE OF MENTAL HEALTH AND NEURO SCIENCES
(Deemed University)
Bangalore – 560 029**

IN PERSON / IN ABSENTIA

APPLICATION FOR ADMISSION TO THE CONVOCATION OF NOVEMBER/ DECEMBER 2009

1	Name of the candidate in full (in Block letters) as registered for the University examinations.	:
2	Degree for which the Application is made	:
3	Male/Female	:
4	Correct postal address to which communication may be sent (Block letter) (Please give Pin Code also)	:
5	Examination passed with details Note: Xerox copies of marks cards (if applicable) of all the Examinations should be enclosed. For Ph.D – The title of thesis and date of notification. (copy of the Notification should be enclosed)	Exam :
		Class obtained :
		Reg.No. :
		Year-Month :
6	Whether the application was made previously for admission to this degree? If so give details.	:
7	Whether the prescribed fee of Rs.500/750 has been sent by DD payable to Director, NIMHANS, Bangalore. (Rs.500/- for in person and Rs.750/- for in absentia)	DD No. Amount Date
		Receipt No. Amount Date

Place:

Date:

Signature of the candidate

(Instructions to candidate – see overleaf)

FOR OFFICE USE ONLY

Convocation	Reg.No.	Course	Class obtained	Year of Passing

Special Officer (E)

INSTRUCTIONS TO CANDIDATES:

1. Candidate should write his/her name (In Block Letters) legibly as registered for the University examination.
2. Xerox copies of marks cards (if applicable) of all the examinations duly attested should be enclosed.
3. Candidate should write his/her course clearly in the application.
4. Ph.D candidate should enclose a copy of notification and mention the title of the thesis legibly.
5. Candidate should write his/her name and postal addresses legibly in the columns provided for in the application.
6. The prescribed fee for the degree certificate are as follows:

In person	Rs.500/-
In absentia	Rs.750/-

7. Prescribed Fee should be in the form of DD drawn in favour of Director, NIMHANS, Bangalore.
8. Prescribed Fees once paid will not be refunded or adjusted for the future convocation.
9. No applications will be accepted after the due date.
10. Incomplete and incorrect applications will be summarily rejected and no correspondence will be entertained in the matter.

The degree certificates of those candidates admitted to the convocation in IN- ABSENTIA will be sent by Registered Post to the address given by the candidate.

Candidates should ensure that the particulars entered in the application must tally with the details in marks card, regarding name, subject of study, year of passing etc.

Duly filled in application along with the xerox copies of the marks cards should reach the Registrar, NIMHANS, within the dates given below:

Without penal fee	----	20-10-2009
With penal fee of Rs.25/-	-----	30-10-2009
With penal fee of Rs.50/-	-----	07-11-2009

The application to be filled and sent to the Registrar, NIMHANS, Bangalore not later than **16-11-2009**.

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